

EMHA Volunteer Policy

To ensure all volunteers directly involved with teams on and off the ice meet EMHA and OMHA requirements for safety, compliance, and program effectiveness. This policy applies to all on-ice and off-ice volunteers within the EMHA that are not on an official roster. Volunteers not meeting these requirements **cannot participate** in EMHA activities.

Mandatory Volunteer Requirements

1. Up-to-date Vulnerable Sector Check
2. Active Spordle Account (Every volunteer must have access to or create a Spordle account.)
3. Complete the Respect In Sport Activity Leader Online Course
4. Complete the Gender Identity & Expression Online Course
5. Register as a volunteer with the EMHA

Mandatory Equipment Requirements (On-Ice Volunteers)

Mandatory equipment requirements for individuals acting as On-Ice Volunteers (e.g., assisting with Initiation Program implementation, parent/family helpers, demonstrators, goaltender coaches, etc.) as per OMHA Guidelines:

1. Volunteers **14 years and above**: eligible to wear the same equipment as On-Ice Team Officials (CSA-certified helmet, skates, gloves, etc.).
2. Volunteers **below 14 years**: required to wear full player equipment.
3. On-Ice Volunteers must be at least **two years older than the division age limit** they are associated with (minimum age: 9 years old).

Helmet Policy-Third Party Service Providers (On-Ice)

1. Any third-party service providers working with EMHA teams or programs must wear a CSA-approved helmet during all on-ice activities.
2. Helmets must be properly worn at all times, including having chinstraps securely fastened.
3. This requirement applies to all personnel performing on-ice activities, in accordance with **OMHA Policy 3.4.1** for Team Officials.

4. EMHA staff or team officials contracting third-party service providers are responsible for ensuring compliance with this policy.

Insurance for On-Ice Volunteers

All OMHA Centers are required to identify and remit Hockey Canada Insurance Fees for all On-Ice Volunteers.

1. EMHA will identify all on-ice volunteers, including those not rostered as Team Officials or players (e.g., IP instructors, parent/family helpers, demonstrators), for insurance purposes.
2. EMHA will remit **Hockey Canada Insurance Fees** for all identified on-ice volunteers.
3. All additional on-ice volunteers must be registered and reported **prior to December 10th of each season** on the roster provided in HCR.
4. Only volunteers properly registered and insured may participate in on-ice activities.

Procedures

1. Volunteer registers via EMHA website. The registrar receives email directly from the website.
2. Registrar verifies:
 - a. Spordle account is active and up-to-date
 - b. VSC is current
 - c. Ensure Volunteer is identified for insurance purposes
3. Registrar sends a list of approved volunteers broken down by division to:
 - a. President
 - b. Vice President
 - c. IP Director
4. The IP Director then provides a list of approved volunteers to head coaches.